www.the-eis.com/atlas

How to enter the location of your record

There are several ways to enter a location.

1. Exact coordinates – in decimal degrees. This is the default.
2. QDS – quarter degree squares, approximately 27 km x 27 km (familiar to birders)
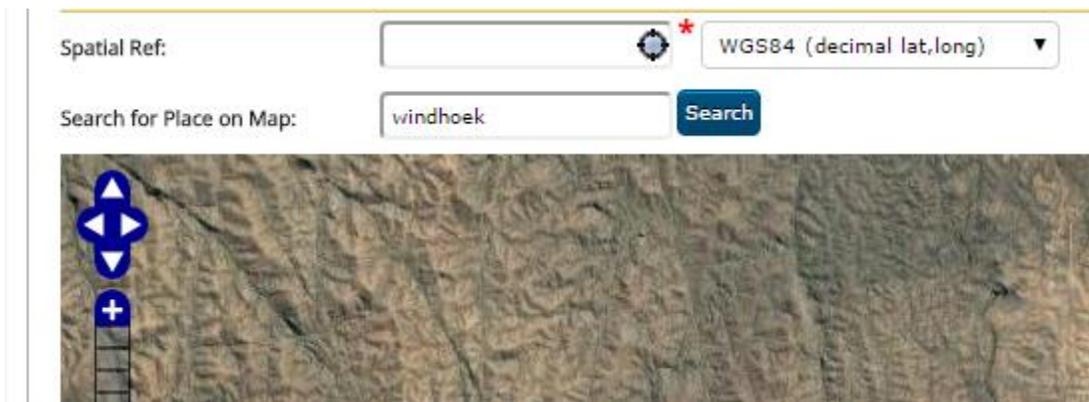3. Pentad (5 km x 5 km) grid
4. Monad (1 km x 1 km) grid

Use exact coordinates wherever possible and if you know the precise location.

Use a grid option if, for example, you want to enter a list of species from one location or if you aren't sure of the exact location. You can download the grids inkmz (Google Earth) format from www.the-eis.com. Just search on "qds", "pentad" or "monad" and look for the result with a kmz link.

If the species is vulnerable to poaching, illegal hunting, or susceptible to disturbance you can still enter the exact coordinates but then use the "Blur" or "Sensitivity" option to ensure that the exact coordinates are never presented to other people.

These guidelines use the mammal atlas as an example but the process is similar for all taxa.

Enter the species details on the page "1. What did you see". Click next to go to the "Where was it page". Here you can use the Search option to zoom into where you want e.g. type in Windhoek and then click on the Search button:

Note that you can also switch the map layer to a Street Maps layer. Use the blue + icon at the top right of the map.

Spatial Ref: 2234_1708   Monad (1km x 1km) ▼

Search for Place on Map: [   ]   Search

Select from the following places that were found matching your search, then click on the map to specify the exact location:

Windhoek, Namibia

Close the search results

Base Layer
○ Google Satellite
◉ OpenStreetMap

© OpenStreetMap contributors

< Prev step   Next step >

1. To enter exact coordinates: Leave the Spatial Ref setting on WGS84 (decimal lat, long). If you zoom in, and click on the map the coordinates are entered automatically. The format is like this: 22.59927S 17.12983E. These are decimal degrees. If you want to type in coordinates manually you need to follow the same format exactly.

FOR VULNERABLE SPECIES EITHER (1) SET THE SENSITIVITY OPTION ON THE PREVIOUS PAGE TO BLUR TO E.G. 100KM OR (2) ON THIS PAGE DO NOT ENTER EXACT C

Spatial Ref: 22.59927S 17.12983E ◇ *   WGS84 (decimal lat,long)   ▼

Search for Place on Map: windhoek   Search

Select from the following places that were found matching your search, then click on the map to specify the exact location:

       Windhoek, Namibia

Close the search results

2. To use the QDS grid. Switch the Spatial ref box to QDS (quarter degree square). Find your approximate location and click on the map. The grid code will be automatically entered. The format is e.g. 2217CA for Windhoek. If you want to enter a QDS manually, follow the same format.

Where Was It?

Please provide the spatial reference of the record. You can enter the reference directly, or search for a place then click on the map to set it. Coordinates must be in decimal degrees, in this format: 19.99949S 18.89368E. If you need to convert, you can use an online convertor such as this: www.onlineconversion.com.

FOR VULNERABLE SPECIES EITHER (1) SET THE SENSITIVITY OPTION ON THE PREVIOUS PAGE TO BLUR TO E.G. 100KM OR (2) ON THIS PAGE DO NOT ENTER EXACT CO-ORDINATES: USE THE QDS OR PENTAD OPTION INSTEAD.

Spatial Ref: 2217CA   ◈ *   QDS (quarter degree square) ▼

Search for Place on Map: [   ]   Search

Select from the following places that were found matching your search, then click on the map to specify the exact location:

Windhoek, Namibia

Close the search results

2. To use the pentad grid. Switch the Spatial ref box to Pentad (5 km x 5 km). Find your approximate location and click on the map. The grid code will be automatically entered. The format is e.g. 2235_1705 for southeastern Windhoek. If you want to enter a pentad manually, follow the same format.

Where Was It?

Please provide the spatial reference of the record. You can enter the reference directly, or search for a place then click on the map to set it. Coordinates must be in decimal degrees, in this format: 19.99949S 18.89368E. If you need to convert, you can use an online convertor such as this: www.onlineconversion.com.
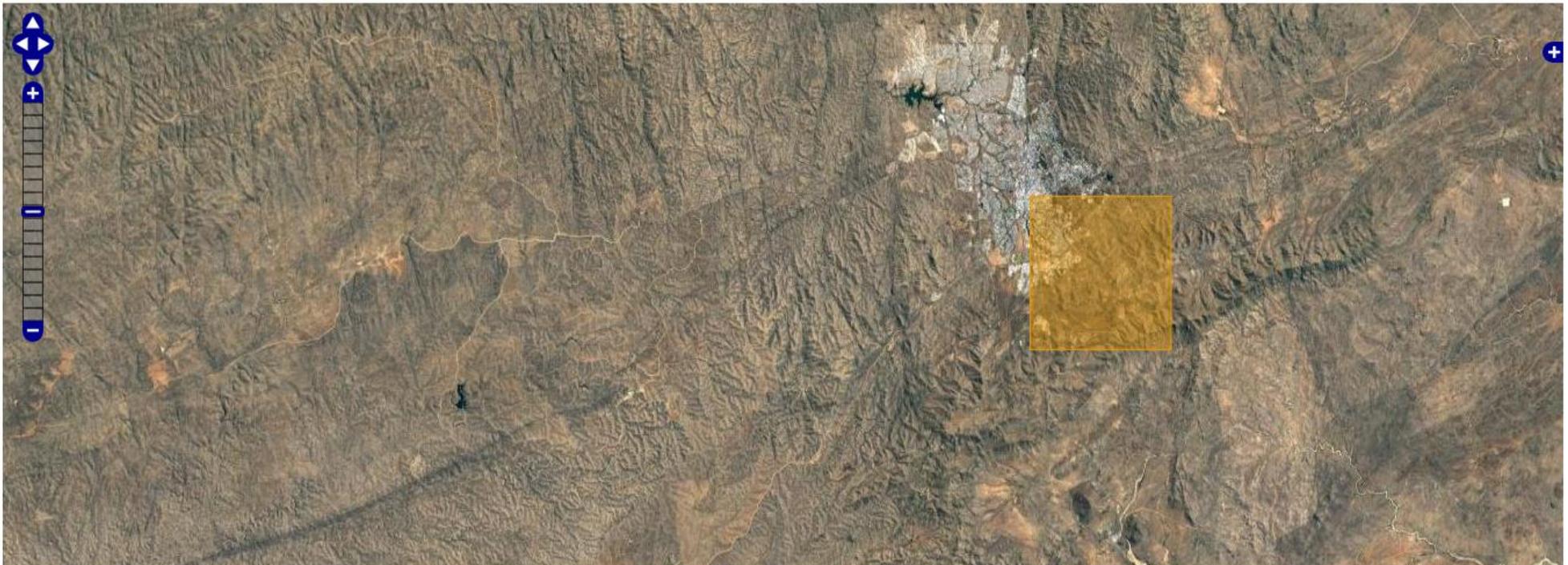
FOR VULNERABLE SPECIES EITHER (1) SET THE SENSITIVITY OPTION ON THE PREVIOUS PAGE TO BLUR TO E.G. 100KM OR (2) ON THIS PAGE DO NOT ENTER EXACT CO-ORDINATES: USE THE QDS OR PENTAD OPTION INSTEAD.

Spatial Ref: `2235_1705` ◈ * Pentad (5km x 5km) ▼

Search for Place on Map: [_____] Search

Select from the following places that were found matching your search, then click on the map to specify the exact location:

Windhoek, Namibia
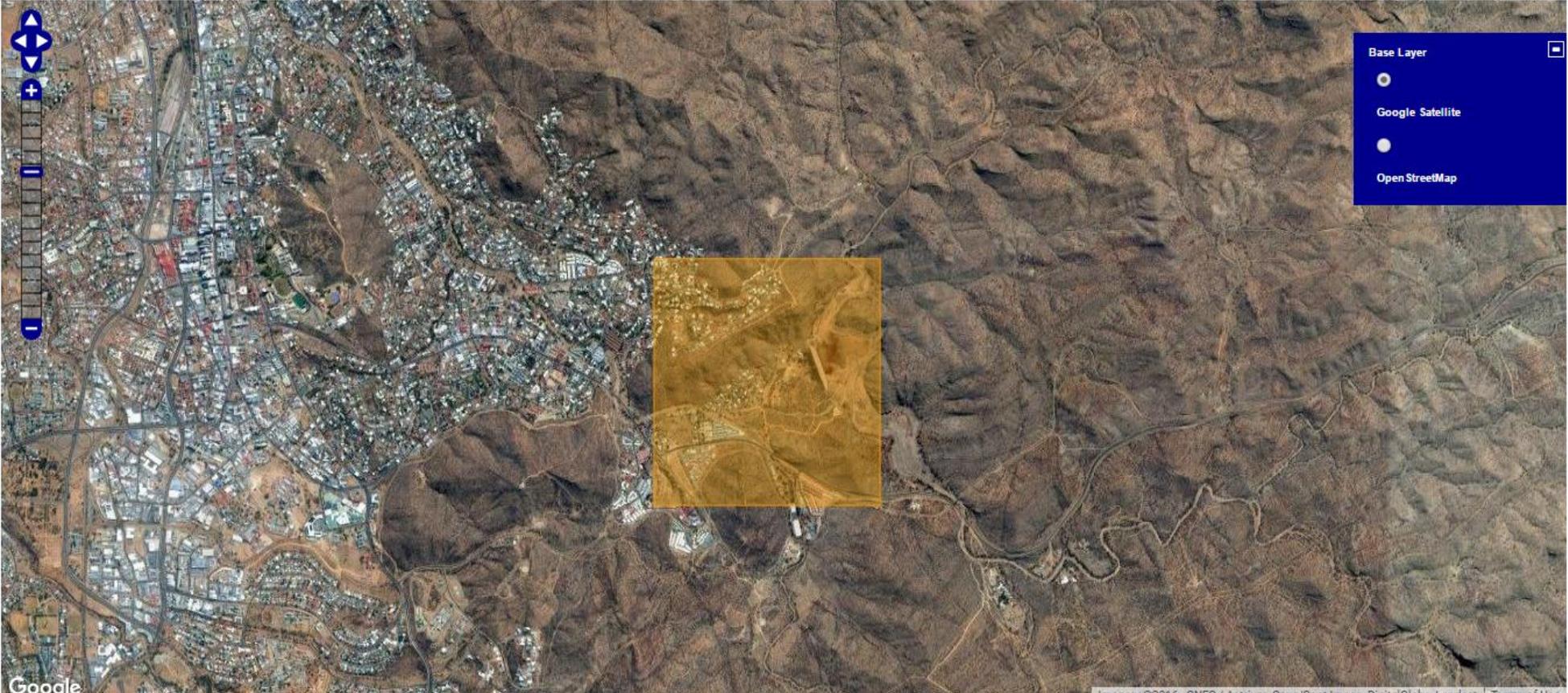
Close the search results

3. To use the monad grid. Switch the Spatial ref box to Monad (1 km x 1 km). Find your approximate location and click on the map. The grid code will be automatically entered. The format is e.g. 2234_1707 for Avis Dam. If you want to enter a monad manually, follow the same format.

Once your location is correctly entered, use the Next step button to proceed.